



QONSIUS VENTURES ROLE BRIEF

ROLE NAME

PEOPLE KEEPER

ROLE PURPOSE

Use your social and organizational skills to create and nurture engaged relationships with colleagues, partners, community members and the wider world.

IMPORTANCE IN THE BIGGER PICTURE

We believe that developing the right relationships and ensuring those people are actively engaged is a critical factor in any project's success. This role is at the heart of our work.

THE EXCHANGE IN A NUTSHELL

We provide	You provide
<ul style="list-style-type: none">● A global challenge with rich development and learning opportunities● Access to a network of interesting and inspiring people● A chance to take ownership of the role and its evolution● Madrid office-based with flexible working opportunities● Spanish employment contract	<ul style="list-style-type: none">● Social skills: you are charismatic, highly energetic, and outgoing; a natural ambassador● Personal traits: you are honest, trustworthy and interested in a long-term opportunity● Ambition: you are committed both to self-development and to creating value for the company

DAY TO DAY WORK MIGHT LOOK LIKE

- Develop and maintain processes that build and nurture relationships with individuals and organizations. Study and iterate these methods to improve our work practices.
- Engage with individuals and organizations via the web, events and face-to-face networking.
- Maintain regular communications to promote positive engagement.
- Represent the company by attending relevant meetings and events.
- Participate in brainstorming meetings and ideations with colleagues.
- Help colleagues with problems that may arise.



SKILLS & EXPERIENCE WE LOOK FOR

(MUST HAVES)

- No specific work experience required.
- English fluent at working level.
- Fantastic social and communication skills to represent qonsius to the world
- Proficiency and/or strong interest on social networks and communities such as LinkedIn, Gitter, and Slack.

(BONUS POINTS)

- Experience of social mobilization campaigns (university, clubs, etc)
- Experience on a start-up environment

MATCH OF STYLES

Here are a few things that describe our work culture:

- Super-curious builders: We strive to understand theories and concepts, then transform that understanding into concrete things. We learn from doing. Understanding begins with study and comes to fruition when we build things.
- Open & honest: No politics, personal sniping, or power struggles. We encourage complete honesty and constructive criticism.
- Committed + responsible: Do what you say. Deliver on your promises. The team counts on you so please, no BS!
- Down-to-Earth: Have a humble, learner's mindset, and focus on the task at hand.